

MOFFITT ELEMENTARY NEWSLETTER

OCTOBER / NOVEMBER / DECEMBER 2011

Sheila Minney, Principal

1544 5th St., Springfield, OR 97477

(541) 744-6399

Hello Moffitt Families,

The school year has begun and the classrooms are buzzing with excitement for learning. Thank you for your help in getting your students to school on time. It's important your child starts the day on time, ready to go.

If your student eats breakfast, please make sure they are here early so they have enough time to eat. Breakfast doors open at 8:00 a.m. Kids not eating breakfast can come into the building at 8:28 a.m. and class promptly starts at 8:35 a.m.

As always, we welcome families to volunteer in or out of our building. I encourage you to be part of our Family Involvement Team (F.I.T.). This team meets once a month to develop plans for family involvement activities. Our hope, this year, is to have regularly scheduled family events including swimming, skating, multicultural night, and more. The dates of our F.I.T. meetings are scheduled below. We meet from 6:00 - 7:00 PM.

October 20	February 16
November 17	March 15
December 15	April 19
January 19	May 17

Thank you and please call me if you need anything.

Warmly,
Sheila Minney, Principal



“We are committed to creating a school that knows no limits to the academic success of each student.”
No Excuses University Pledge

Calendar of Events

OCTOBER

11th Open House 6:15pm-7: 30pm
 14th Non-Contract – No School for Students
 18th Picture Day
 20th Family Involvement Team 6:00 – 7:00 PM
 28th Collaboration Day – No School for Students

NOVEMBER

3rd & 4th Grading and Conference Day
 6th Daylight Savings ENDS – Clocks BACK One Hour
 11th Veteran’s Day – No School Holiday
 17th Family Involvement Team 6:00 – 7:00 PM
 22nd Picture Retakes
 24th-25th Thanksgiving Holiday-No School

DECEMBER

2nd No Students – Grading Day
 15th Family Involvement Team 6:00 – 7:00 PM
 Dec 19th-Jan 2nd Winter Break – No School

FROM THE CAFETERIA.....

We welcome visitors to have breakfast or lunch with students.

Adult meals must be paid at the time they are eaten.

We cannot make exceptions and the money cannot be taken out of a student's account.

Breakfast and Lunch money must be paid **in advance**.

Students are allowed only three charges to their account before being served an emergency modified lunch.

<u>Breakfast</u>	<u>1 day</u>	<u>5 days</u>	<u>10 days</u>
Student Paid	.95	4.75	9.50
Adult Paid	1.80	9.00	18.00
Milk/Juice	.40	2.00	4.00
<u>Lunch</u>	<u>1 day</u>	<u>5 days</u>	<u>10 days</u>
Student Paid	2.10	10.50	21.00
Student Reduced	.40	2.00	4.00
Milk/Juice	.40	2.00	4.00
Adult Paid w/Milk/Juice	3.00	15.00	30.00

Moffitt Elementary School Hours

Regular Schedule

Breakfast served – 8:00 am

Doors Open – 8:28 am

School Starts – 8:35 am

School Ends – 2:45pm

Kindergarten Regular Schedule

AM Start – 8:35 (breakfast & doors open as regular schedule)

AM End – 12:10 (lunch served @ 11:45)

INFORMATION FROM THE DISTRICT –

In order to more efficiently serve parents and patrons, the Springfield Public Schools website has been updated to include information, in part, pertaining to annual parent/student notification such as Student Responsibilities & Rights Handbook, A Note to Parents About Directory Rights, Parent Notice Concerning Student Records, HIV/AIDS Curriculum Announcement, Teacher Qualifications, Parent Review of Materials.

To review the above information, please access the website at www.sps.lane.edu/parentrights.

Más servir eficiente emente padres y a patrocinadores, el Público de Springfield Educa sitio web ha sido actualizado para incluir información, en parte, perteneciendo a notificaciones anuales de padre/estudiante como Estudiante Responsabilidades y Guía, Nota de Padre Con respecto a Registros de Estudiante, Plan de VIH/AYUDA Anuncio, el Maestro Requisitos, y Revisión de Padre de Materials.

Para revisar la información anterior, por favor acceda al sitio web en www.sps.lane.edu/parentrights.

MEDICATIONS AT SCHOOL

Should your child require medication at school, whether it is aspirin or insulin, a one-time dose or a daily requirement, there are certain steps that must be followed:

1. The medication must be taken to the office by an adult in an ORIGINAL container. You may request a spare prescription bottle from your pharmacist. This includes over-the-counter medication.
2. Prescription drug labels must include the date the prescription was filled, the student's name, physician's name drug name and dosage, and instructions on when and how to give the medication.
3. All medication must be signed in on a MEDICATION PERMISSION FORM, available in the office.

ATTENDANCE, ABSENCES & TARDIES

Regular attendance enhances school success and builds reliability and responsibility. Since we are concerned about your child when s/he is absent, PLEASE CALL TO REPORT THE REASON FOR YOUR CHILD'S ABSENCE. A voicemail system will take a message when our office is closed. If you do not call, the absence is considered unexcused. Under Oregon Law 339.065, a principal may excuse absences for sickness, emergencies and other reasons with advance notice.

If your child is late for class or tardy (arrival at or after 8:35am) please call the office or send a note in order for the tardy to be considered excused. Have your child first report to the office before going to the classroom to get a hall pass. This builds responsibility and accountability for your child in his/her "job" of coming to school and assists us in accurate attendance records.

VISITING SCHOOL

Parents or guardians of children attending school are invited and encouraged to visit the school. All visitors, including parents, must sign in at the office and receive a visitor's pass. For everyone's safety we must know who is in the building and on the grounds at all times.

Teachers are busy working with students. Please enter and take care of your business with the least possible disruption. Please realize the teacher can better talk with you after class.

INJURIES – SICKNESS

Your child should come to school well enough to participate in the total school program. For the well being of others, please keep sick children at home. Should your child become ill or have a serious accident, we will attend to the child's immediate needs-administering first aid only, and then proceed as follows:

1. We will do our best to contact you.
2. If you cannot be reached, we contact the emergency numbers you have provided. REMEMBER to let us know when emergency numbers change.
3. If the people you listed cannot be reached and your child is believed to be *at risk*, we will take your child to your family physician or the hospital. We have a signed permission slip for emergency medical treatment on file in the office area for each student.

It is the policy of Springfield Public Schools and its Board of Education that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, sexual orientation, religion, national origin, age or disability in any educational programs, activities or employment. Persons having questions about equal opportunity and/or nondiscrimination should contact the Director of Human Resources at 525 Mill Street, Springfield, OR 97477. Contact Phone: (541)726-3203.